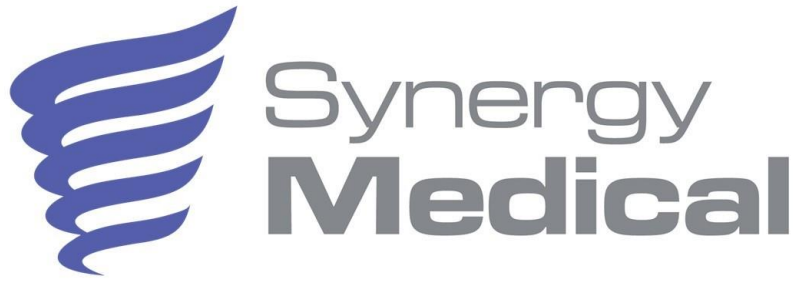
	<b>Number:</b>	
	<b>Version:</b>	01
	<b>Issued:</b>	2017/12/12
	<b>Approved by:</b>	André Lecours
<b>JOB DESCRIPTION</b>		

<b>Job Title</b>	Truck driver – Delivery person (Class 3)
<b>Company Description</b>	Synergy Medical is a Profit500 company, based in Longueuil, QC., specializing in the design, assembly, sale and support of SynMed® blister pack automation. Synergy Medical is growing rapidly, with now over 300 installations in pharmacies throughout North America and in Europe.
<b>Duties and Responsibilities</b>	<p>Deliver our equipment. The job is to drive the truck, assist the installer at the beginning of the installation, and load the truck with components to bring back to the head office. It also involves performing various manual tasks.</p> <p>More specifically :</p> <ul style="list-style-type: none"> <li>• Load the equipment into the truck</li> <li>• Carry the materials and products and deliver them to customers</li> <li>• Unload the equipment from the truck methodically and neatly</li> <li>• Assist the installer at the beginning of the installation, unpacking in an orderly manner and following the first steps of the installation procedure (inspection and installation)</li> <li>• Load the truck with components to be returned</li> <li>• Inspect truck systems and equipment before departure</li> <li>• Communicate with the project manager via a cell phone</li> <li>• Collect equipment from different suppliers</li> <li>• Assist the storekeeper with packing</li> </ul>
<b>Title of Immediate Supervisor</b>	Director of Project Management and Compliance
<b>Work Schedule</b>	Day and night - long distances, as required (North America)

	<p>Flexible schedule - part time on call (delivery projects are planned 4 weeks in advance)</p> <p><b>Other working conditions</b></p> <p>Work clothing provided Comply with DOT requirements</p>
<p><b>REQUIRED QUALIFICATIONS AND EXPECTED RESULTS</b></p>	
<p><b>Education and Experience</b></p>	<p>High school degree is required</p> <p>10 years' work experience</p> <p>Experience in moving, an asset</p>
<p><b>Certifications</b></p>	<ul style="list-style-type: none"> <li>• Hold a Class 3 driver's license</li> <li>• Hold a Canadian passport and able to travel to the United States</li> <li>• Forklift operator</li> </ul>
<p><b>PERSONAL CHARACTERISTICS</b></p>	
<p><b>Specific skills and qualities</b></p>	<p><b>Specific skills:</b></p> <ul style="list-style-type: none"> <li>• Bilingual (French and English)</li> <li>• Good physical condition</li> <li>• Good knowledge of packing and unpacking methods</li> <li>• Handle tools such as: pallet truck, telescopic forklift</li> <li>• Able to comfortably lift 80 pounds (35 kg) at the bench press and 200 pounds (90 kg) in a squat</li> <li>• Careful and efficient work</li> <li>• Positive, professional and courteous attitude</li> <li>• Punctuality and reliability (good weather, bad weather)</li> <li>• Handyman</li> </ul>



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	<b>Qualities:</b> <ul style="list-style-type: none"><li>• Good interpersonal skills</li><li>• Aptitude for customer service</li><li>• Patience</li><li>• Dexterity</li><li>• Methodical</li><li>• Resourceful</li></ul>
<b>CONTACT</b>	cv@synmedrx.com