

	<b>Number:</b>	
	<b>Version:</b>	01
	<b>Issued:</b>	2017/12/12
	<b>Approved by:</b>	Guillaume Fournier
<b>JOB DESCRIPTION</b>		

<b>Job Title</b>	Mechanical Assembler
<b>Company Description</b>	Synergy Medical is a Profit500 company, based in Longueuil, QC., specializing in the design, assembly, sale and support of SynMed® blister pack automation. Synergy Medical is growing rapidly, with now over 300 installations in pharmacies throughout North America and in Europe.
<b>Duties and Responsibilities</b>	<ul style="list-style-type: none"> <li>• Read and interpret mechanical assembly drawings and instructions</li> <li>• Conduct precise mechanical assembly and adjustments on machine frames and parts</li> <li>• Use common mechanical assembly and adjustment tools</li> <li>• Inspect parts before assembly</li> <li>• Use measuring tools to ensure the quality of the product (level, square, caliper)</li> <li>• Perform assembly validation tests</li> <li>• Participate in the development of templates and assembly processes for improvement</li> <li>• Check the inventory status of parts for assembly</li> <li>• Perform other related automated system production tasks</li> </ul>
<b>Title of Immediate Supervisor</b>	Production Supervisor
<b>Work Schedule</b>	40 hours

<b>REQUIRED QUALIFICATIONS AND EXPECTED RESULTS</b>	
<b>Education and Experience</b>	<ul style="list-style-type: none"> <li>• Training related to mechanical assembly (Diploma or any combination of training and experience relevant to assembly will be considered)</li> <li>• Basic knowledge in cabling in the field of automation will be considered an asset</li> <li>• 1-2 years' work experience in assembling automated systems</li> </ul>
<b>Certifications</b>	None
<b>PERSONAL CHARACTERISTICS</b>	
<b>Qualities</b>	<ul style="list-style-type: none"> <li>• Be able to read plans</li> <li>• Meticulous</li> <li>• Aptitude for manual work</li> <li>• Works effectively alone</li> <li>• Resourceful</li> <li>• Good knowledge of written French (be able to write procedures)</li> <li>• Good knowledge of software (Windows and Office suites)</li> <li>• Basic knowledge of structural materials</li> </ul>
<b>CONTACT</b>	<a href="mailto:cv@synmedrx.com">cv@synmedrx.com</a>